



EMPLOYEE APPLICATION

THIS APPLICATION IS TO BE COMPLETED BY THE STUDENT - *Please write legibly*

School: _____ Year: _____

Applicants Personal Information

Applicant's Name: _____

Home Address: _____

Phone: _____

Grade: _____ Teacher: _____

E-mail (optional): _____

Job Preference

- | | | |
|---|---------------------------------------|--|
| Board Member | <input type="checkbox"/> First Choice | <input type="checkbox"/> Second Choice |
| Teller, Bookkeeper, Client Representative | <input type="checkbox"/> First Choice | <input type="checkbox"/> Second Choice |

Activity Involvement

Have you participated in any school activities such as band, choir, student council, plays, etc.?

Yes _____ No _____ If "Yes", describe your involvement below.

List any other organizations/activities (non-school related) in which you either currently or in the past have been involved in. (Girl Scouts, Boy Scouts, dance, sports, music, etc.)

RESPONSIBILITY

Have you ever been tardy for school?

Yes _____ No _____ If yes, please indicate when and how often.

Have you ever received a detention?

Yes _____ No _____ If yes, please indicate when and why.

Do you currently or in the past taken care of a pet?

Yes _____ No _____ If yes, please describe responsibilities.

SKILLS

(Please answer in complete sentences.)

Describe the skills that you have that suit you for the position you have applied for.

Describe your personal goals. What do you want to do in your future when you grow up?

If selected as an employee, what do you expect to learn from your participation at the bank?

Are you currently a customer of F&M Kids Bank?

Yes _____ No _____ If you are not a customer of the bank, it will not deter you from being hired, however ALL employees will be required to have a Kids Bank Account. Board of Directors and Tellers promote and sell the bank to fellow students.

JOB EXPECTATIONS

If I am selected for this position, I understand the following:

1. I am making a commitment for the entire school year.
2. I will be expected to arrive 10 minutes earlier than bank opening time.
3. If I am unable to work when scheduled, it is my obligation to find a replacement.
4. If I have more than 2 unexcused absences or exceed 4 tardies, I will be dismissed from the F&M Kids Bank.
5. If I am unable to keep up with my schoolwork, I may be dismissed from the F&M Kids Bank, upon my teacher's request.
6. I will be expected to wear the F&M Kids Bank shirt when I am scheduled to work.
7. I have been given the job description and I understand the duties listed.

Date: _____ Applicant Signature: _____

RELEASE FORM

"If my child is selected for this position, I hereby grant permission for my child, _____ to participate in the Kids Bank as a Teller or Board of Director. I understand my child must be a customer, wear the bank shirt, and arrive 10 minutes before bank opens on his/hers scheduled work days."

I, _____, the legal guardian of _____, give permission to Farmers & Merchants Bank & Trust to use my son's/daughter's image and artwork for purposes of advertising and F&M Bank Marketing/Promotion. I understand that his/her image, artwork, and first name could appear in print or by electronic means.

Signature

Date